

**CENTRE FOR RESEARCH AND INDUSTRIAL STAFF
PERFORMANCE**

Opposite Manas Bhawan, Shyamla Hills, Bhopal - 02

TENDER NOTICE FOR SUPPLY OF FURNITURE

CRISP, Bhopal is a premier organization invites manufactures/ their authorized distributors / dealers to send their offers for the various items in the prescribed form. Furniture is required as per given design / specifications noted against each item. Terms and conditions applicable to this tender notice, list of furniture along with the specifications, quantities required and tender form may be downloaded from our website www.crispindia.com.

Sealed offers contained in envelopes with "BIDS FOR SUPPLY OF FURNITURE" **superscribed at the top of the envelopes must be sent** complete in all respects, so as to reach CRISP, Bhopal **by 4:00 p.m. on 12th December, 2011**. These offers shall be opened at **03:00 p.m. on 14th December, 2011** in the presence of such authorized Representatives / Agents of the Vendors who may like to be present.

**C.E.O., CRISP
Bhopal**



ISO 9001:2008

Centre for Research and Industrial Staff Performance (CRISP)
Shyamla Hills, Opposite Manas Bhawan, Bhopal

OFFER FORM

Year Ending 31st March 2012

(Name & Seal of Supplier)

Date: _____



ISO 9001:2008

**Centre for Research and Industrial Staff Performance (CRISP)
Shyamla Hills, Opposite Manas Bhawan, Bhopal**

FORM FOR SUBMISSION OF BIDS FOR THE FURNITURE

S.No.	Name of Item with detailed specifications and MAKE	Rates Offered (all inclusive)	Discount offered (%)	Net rate per item / unit	Delivery period
1	2	3	4	5	6
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Note:

- Rates offered should be **all inclusive and**, as a result, **free on destination** i.e. CRISP, Opp. Manas Bhawan, Shyamla Hills, Bhopal, M.P. - 462002
- Since this requisition is a bulk supply, the supply should earn appropriate discount which should be shown distinctly in Col.4.
- The **rates should be quoted** for the items **strictly for the specifications noted in Column 2** of the above table.
- Warranty period of the furniture to be supplied shall not be less than 5 years.

(Name, Seal of Supplier)

Date: _____

**Centre for Research and Industrial Staff Performance (CRISP)
Shyamla Hills, Opposite Manas Bhawan, Bhopal**

CRISP, Bhopal is a premier organization offering State-of-the-art facilities, for training in advance technologies, skill development, technical consultancies, IT solutions and Job work besides hands on training. Within a short span of 14 years, CRISP has made a mark in the market that spreads over the State, the country and beyond. CRISP has always been after quality, efficiency and competitiveness as a training provider and also as a consultancy organization.

TENDER NOTICE NO. 02/PROC-FURNITURE/DATED ... December 2011

TERMS AND CONDITIONS REGULATING THE SUPPLY OF FURNITURE

1. Offers of only the manufacturers / their authorized dealers of the required product shall be accepted. In case, the manufacturers do not involve in the sale and prefer their sole selling agents to tender the offers on their behalf, it could be accepted. In such an eventuality, **the bid shall** be accompanied by a Certificate issued by the Manufacturer.
2. The bidder / tenderer shall be required to **produce/ submit alongwith the offer the following documents:**
 - (i) **Balance sheets for the last 3 years** preceding the year of procurement duly audited by a Chartered Accountant.
 - (ii) Copies of **Income Tax Returns** of the firm for the last 3 years;
 - (iii) A **list of firms/clients whom the vendor has been serving for the last 3-4 years with their addresses** enabling CRISP to make the required verification about the quality of goods, supplies & other services
 - (iv) **Authority letter from the Manufacturer(s)** stating that the bidder / tenderer is their authorized **sole selling agent** operating in Madhya Pradesh.
3. The bid shall be submitted for a renowned and well known brand popular in India. For wooden furniture, good quality of wood, teak wood, plywood shall be used. All other items of furniture shall be made of good quality material.
4. **Late bids** shall not be entertained under any condition.
5. No enquiry or a visitor asking for details about procurement etc. shall be entertained in CRISP. Result of the bid i.e. short description of the selected bid will be displayed on the website of CRISP **within 30 days of opening of the tender bids.**
6. The **price quoted shall be all inclusive and the delivery shall be free on destination i.e. CRISP, Bhopal.** Taxes as applicable on the date of submission of the tenders shall also be shown distinctly, if such charges are extra.
7. CRISP is not bound to accept either the lowest offer or any offer. Only the suitability and compatibility of the furniture with the requirements of CRISP shall be the criteria for selection of a bid.

(Name, Seal of Supplier)

Date: _____



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8. For all supplies costing upto Rs. 5,00,000 lakhs, a dealer having an annual turnover of ₹ 25 lakhs will be eligible to participate in the tender process. For still costlier supplies, annual turnover shall have to be 5 times the cost of supplies to make a bidder eligible for participation in the tendering process.
9. If the value of the purchases does not exceed ₹ 5,00,000, Earnest Money shall be Deposited @ 5% of the total cost while for purchases exceeding ₹ 5,00,000/-, the Earnest Money shall be deposited @3% of the cost of machine/material. **Earnest Money shall be deposited through Demand Draft payable to “CRISP Society”, Bhopal (payable at Bhopal).** The EMD shall be refunded as soon as the goods are delivered, found perfectly in order and as per requirement of CRISP, Bhopal
10. All contracts/ orders for procurement of machines/special equipment costing ₹ 2 lakhs and more shall contain **force majeure clause and also clauses requiring the supplier to arrange free training of CRISP staff with a view to familiarizing them with the working of the equipment** either at the works of the supplier / manufacturer or at CRISP, Bhopal after installation of the machine.
11. For **settlement of disputes**, if any, arising during a transaction, efforts shall be made to settle them amicably. In case it is decided to take recourse to legal action, **jurisdiction of the courts of law shall be Bhopal.**
12. Efforts shall be made to make payment of the goods within 15 days of their arrival in CRISP in good working condition. Payments shall be made by cheque / Demand draft in favour of the vendor.
13. **Cheques / DDs shall be sent to the vendor by registered post** at their given address. This shall mean that no person / representative of the vendor shall be entertained in CRISP office on this account.
14. **Advance payment shall be avoided** as a matter of rule. Whenever, payment in advance is agreed under strenuous circumstances, payment to the extent of 90% of the cost of equipment could be made against valid proof of dispatch and in those cases only where the supplier is an accredited, well known and reputed firm. Payment in the form of **cash on delivery** or fund transfers in advance (e-payment) involving foreign firms could be considered in very special circumstances.

(Name, Seal of Supplier)

Date: _____

ITEMS TO BE PURCHASED BY INVITING OPEN TENDERS

S.NO.	NAME OF ITEMS	SPECIFICATIONS	NAME OF DEPTT/. LABORATORIES	QTY	REMARKS
1.	Computer Table (2'X2.5')	Computer tables of 2'x 2.5'x3' As per the sample table in CCNA Security lab. Square Section frame with T section PVC bidding, Full Covered Back and provision for cable outlet on top. Provision for fixing Spike suppressor at side	CISCO TYTECH	20 14	
		Model: Buddy Width: 900 mm, Height: 750 mm, Depth: 590 mm	CAD/CAM CNC LAB VLSI	05 12 20	
2.	Revolving chairs for trainees	Computer Chair without arm, Plastic Seat Back Cover, 5 pronged base with castor wheels, moulded polyurethane foam at back rest and seat. Width 66.0 cm, Height 84.0 - 94.0 cm, Depth 66.0 cm, Seat Height 41.5 - 51.5 cm	LAB A LAB B CISCO TYTECH	25 05 05 14	
		Model: Pch 4103 Width: 65 cm, Height: 68-89.5 cm, Depth: 65 cm, Seat Height 44 cm - 56.5 cm	CAD/CAM AUTOCAD CNC HYD.&PNEU IC VLSI	10 05 05 20 10 30	
3.	Revolving Chairs	Chairs for Execs/ office with long back/head rest (blue colour) OR Model No. PCH-5001 T, Width 75 cms., Height 103 cms-115.5 cms, Depth 75 cms., Seat Height 44 – 56.5 cms., Colour blue	CISCO CAD/CAM CNC LAB IT SWD	01 01 01 15	

* - Quantity written against various laboratories is subject to change at any point of time while the supply of furniture is in process at the same rates as accepted in the first instance.