



ISO 9001:2008

**Centre for Research and Industrial Staff Performance**  
Shyamla Hills, Opposite Manas Bhawan, Bhopal

## **OFFER FORM**

**(Lunch – Buffet/Packet)**

**April 2010- March 2011**

**(Name & Seal of Supplier)**

**Date:** \_\_\_\_\_

**Centre for Research and Industrial Staff Performance**  
Shyamla Hills, Opposite Manas Bhawan, Bhopal**Tender Form for providing Lunch - Buffet/Packet at CRISP, Bhopal**  
Items with the required quality & quantity

#	Particulars	Qty. required to be served per person (minimum)	Rate per person (Amount in Rs.)
1.	Chapathi/ Roti.	5-7 pc (200 gm)	
2.	Seasonal Vegetable	75 gms.	
3.	Special Veg. dish (e.g. Paneer item)	75 gms.	
4.	Dal	75 gms.	
5.	Rice	100 gms.	
6.	Raita	50 ml.	
7.	Pickle(10gms.)/Salad (Onion, tomato, khira, carrot, radish cut into round pieces) /Papad (one)	Sufficient	
8.	Sweets	One pc.	
	<b>Total for one Lunch</b> consisting of items from 1 to 8.		<b>Rs.</b>

**Terms and Conditions:**

1. Food shall be consistently of good quality and be prepared and served in a clean and hygienic environment.
2. Oily and spicy food shall not be accepted. Oil/spices used for cooking shall be of good quality.
3. Food shall be served at CRISP premises from 1:00 PM onwards. Any change in timings will be intimated on the day of delivery of Buffet/ Lunch packet.
4. Caterer shall serve hot food for which arrangements shall be made by the caterer.
5. Minimum 10 Lunch packets and a maximum up to the given limit, in a day, shall be served in Buffet form. If the Lunch is to be served for less than 10 persons, Lunch packets can be served by the caterer at CRISP premises.
6. Responsibility of transportation and serving the lunch will be solely of the caterer in all circumstances.
7. Sufficient manpower for serving food, as and when required, shall be arranged by the Caterer as per the requirement.

**(Name & Seal of Supplier)****Date:** \_\_\_\_\_

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8. Utensils, serving kit, decoration material shall also be arranged by the caterer at CRISP premises.
9. The serving personnel engaged by the caterer shall be neat and clean and wear neat clothes/uniform.
10. The contract shall be terminated if the services are found unsatisfactory by giving 15 days notice in writing.
11. Billing shall be done separately for each training course.
12. Payment will be made within 15 days after verification of the bills.
13. information of the quantity of food to be served will be conveyed to the caterer from time to time in addition.

**Manager**  
**Human Resource &**  
**Internal Services**

**Date :** \_\_\_\_\_

***We agree to the supply buffet & lunch as per the given requirement/terms and conditions at the rates mentioned in the blank space of tender form.***

**(Name & Seal of Supplier)**

**Date :** \_\_\_\_\_